To,
The Chairman/Hon. Secretary,
All Centres of Indian Water Works Association.

Subject: Notification for Nominations for Office Bearers and Co-opted Members on COM for the year 2027-2029, 01.04.2027 to 31.03.2029

Dear Sir/Madam,

During the COM meeting held on 25thJuly 2026 at Ghaziabad, COM appointed me as Returning Officer for conducting elections to various posts of office bearers and 9 Co-opted members to be elected and has also appointed Dr.Ulhas S Naik as Assistant Returning officers as communicated by the Hon. General Secretary IWWA vide his email dated 25.08.2026.

In view of above, I Dr. Rajesh Gupta, Returning officer invite nominations for the following positions of Office Bearers and Co-opted COM members as per procedure and Election Schedule given below:

1. Hon. General Secretary — One no.
2. Hon. Joint Secretary — Two nos.
3. Hon. Secretary (Finance) — One no.
4. Hon. Editor Journal — One no.
5. Hon. Director (Administration) — One no.
6. Hon. Director (International) — One no.
7. Hon. Director (Technical) — One no.
8. Hon. Director (Utility) — One no.
9. Hon. Director (Youth Forum for Water) — One no.
10. Co-opted Members — Nine nos. (Including 3 lady members)

The election Schedule shall be as follows:

Sr. No.	Activity	Date	Day
1	Issue of Notification inviting Nominations	13.11.2026	Friday
2	Last date for submission of Nominations	02.12.2026	Wednesday up to 5 PM
3	Circulating list of valid Nominations after scrutiny	07.12.2026	Monday
4	Last date for withdrawal of Nominations	12.12.2026	Saturday
5	Date of issue of Final list of Nominations	16.12.2026	Wednesday
6	Dispatch of Ballot Papers to all eligible voters	21.12.2026	Monday
7	Last Date for submission/receipt of Ballot papers	06.01.2027	Wednesday up to 5 PM
8	Date of counting of Ballot Papers received Venue - Birla Institute of Technology, Mesra, Ranchi	21.01.2027	Thursday @ 4.00 pm

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As per amended rule 21A of Memorandum of Rules of IWWA, all nomination applications will be first submitted to the centre to which the applicant is attached, dully recommended by two Life Fellows/Life members attached to the concerned centre in the format attached. The applicant will attach his brief Bio Data for the information of centre's Management Committee and the voters. Bio

Data will not exceed 500 words. Management Committee of the centre will consider all applications received and will recommend such applications as deemed fit to the Returning Officer by speed post so as to reach him before the time and date specified above. Centre will ensure that no more than one nomination is recommended for each post. In case more than one nomination is recommended for one post by any centre, all nominations recommended for such posts by the centre shall be out rightly rejected. In case of nominations for elected Co-opted COM members, nominations up to Nine nos. can be recommended by each centre but at least Three of them will be Lady members. All recommendations for nominations shall be accompanied with minutes of the Management Committee meeting dully signed by Secretary/Chairman of the centre. Nominations received without minutes of management committee will be liable for rejection. Nomination papers will be forwarded by the Chairman/Secretary of the centre to the Returning Officer at the address mentioned below through Speed Post so as to reach him before 5 PM 02.012.2026. Nominations received late for whatsoever reason shall not be considered for scrutiny and will be rejected.

It is requested that contents of this notification be circulated to all members attached to your centre for needful.

Detailed guide lines about casting postal ballots and their submission to Returning Officer will be sent along with ballot papers.

Thanking you,

Dr. Rajesh Gupta
Returning Officer, IWWA
IWWA HQ,
Pipeline Road, Vakola,
Santacruz(East), Mumbai 400055
Mobile: + 91 98236 40157
Email id: drrajeshgupta123@hotmail.com